



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

## **YMCA of Sumter GUEST POLICY**

The following is protocol on acceptance for all non member guests.

### **I. Non-Member Guest Visits**

- i. **Walk-in Guests:** The YMCA is a membership driven organization. Therefore, we do not allow “walk-ins” to purchase day passes and/or use our facilities without a connection to another YMCA or YMCA member. This is to protect our paying members & capital assets.
- ii. **Guests of Y Members:** Adult Y members (18 & up) may bring 1 guest per visit.
  - a. **Guests that are local (within a 45 mile radius) are welcome 3 times per year. The fee for local guests is**
    - 1<sup>st</sup> visit - FREE
    - 2<sup>nd</sup> visit - \$10/day
    - 3<sup>rd</sup> visit - \$10/day
    - Membership is required after 3 visits.
  - b. **Guests that are visiting from out-of-town (45 miles or more away) may visit for up to two weeks or a total of 14 days per year. The fee for out of town guests is \$10 per visit.**

### **II. YMCA Member Visits (A.W.A.Y program)**

We are a proud member of the Y national AWAY program, Always Welcome At YMCAs! A current membership at any other YMCA (across the US) branch entitles members to use our facilities 5 times each month for FREE.

- a. **Staff will verify that this membership is active by calling the home branch.**
- b. **Members of other YMCA’s may register for programs and classes at the non member rate**
- c. **A guest of another YMCA cannot bring in a guest.**
- d. **Additional visits may be purchased at \$10 each beyond the initial 5 per month.**

### III. Guest Check-In Process

- i. All guests over the age of 18 must present a photo ID at each visit.
- ii. Current member must have photo on file and sign to accept full responsibility for their guest.
- iii. Guests should complete a guest information card and waiver on their first visit.
- iv. All guests should be entered in database as a non-member unit and each visit should be recorded and tracked. If fees apply those must be collected before the member enters the facility.
- v. A photo must be taken in the database system of the guest upon their first visit.
- vi. Guests not paying fees should present an authorized & dated guest pass from a member of the senior staff team.
- vii. Members must be in the building while the guest is visiting and if the guest is under 12 years old, they must remain with an adult at all times.
- viii. If a guest would like to join within 30 days of their last visit they may receive a credit towards the joining fee for the previously paid guest fees.
- ix. Guest policy will be administered by the Member Services Director and any rare exception therein carefully considered.